



Hazeley Group

Hazeley Group Community Grant Application Pack 2024

Hazeley Group has started work on the final phase of Hazeley Enterprise Park on the north-eastern edge of Twyford. We are creating a vibrant, sustainable hub for commercial activity and local employment on the former site of Northfields Farm.

As part of our commitment to the neighbourhood, we are launching a community fund for Twyford. This fund will award grants annually to organisations supporting community activities in the village.

Local groups from within the Parish of Twyford are invited to apply for grants of up to £250 each. The application process will open on Monday 2 September 2024 and close on Monday 4 November. The grant applications will then be assessed by a committee comprising Hazeley Group and independent assessors. Successful applicants will receive their money at the start of January 2025.

We welcome applications from the following types of organisations who benefit the local community and are **based within the Parish of Twyford**, Hampshire.

Local charities

Community groups

Sports teams

Schools and other educational establishments

Regrettably we are unable to fund:

- Support to political parties or political causes
- Promotion of specific religious ideas or views
- Personal appeals for or on behalf of individuals
- Retrospective funding

Please complete all information requested and read our terms and conditions below to help you with your application.

Submit your completed application with supporting documents by 5pm Monday 5 November to community@hazeleygroup.co.uk.

Any personal data herein is processed in accordance with UK data protection legislation. All feasible security measures are in place.

Hazeley Group Community Grant Application Terms and Conditions

1. Applicants must be aged 18 years or over at the time of application.
2. The grant application process opens on 2 September 2024 and closes at 5pm on 4 November 2024. Entries received after 5pm 4 November 2024 will not be accepted and will not be entered into the grant process.
3. Only one application per organisation can be accepted each year.
4. There are limited monies available in this fund each year, therefore not all eligible applications may be funded or part funded. The decision of the Grant Panel (made up of representatives from Hazeley Group and local independent assessors) is final.
5. Grants are made to those organisations who demonstrate a clear need for financial support and who provide adequate information to enable the Grant Panel to make an informed decision.
6. If requesting grants towards purchasing goods and/or services over the value of £250, applicants must provide a minimum of two quotes to be submitted with their application form. If there is a good reason why this cannot be done (for example a sole provider) an explanation must be provided on the application form.
7. If applicants are applying for a grant to carry out work to property, e.g. repairs to a community hall or fencing an area of land, they must either own the property in question or supply information with the application confirming permission of the owner of the property to carry out the work.
8. If works to property require planning permission, any grant award will be conditional on the award holder providing evidence that planning permission has been received before the monies are released.
9. Hazeley Group reserves the right to award a proportion of the total sum requested. Applicants are asked to indicate on the application form whether the project would be viable if part funding only were offered.
10. Hazeley Group may follow the progress of the project after any grant is made and may require the successful applicant to provide relevant information.
11. Applications must be complete, contain all required additional information and be received by Hazeley Group by the advertised date and time. Applications which do not comply with these requirements will be rejected.
12. Hazeley Group take no responsibility for entries that are lost, delayed, misdirected or incomplete or cannot be delivered or entered for any technical or other reason.
13. Applicants will be informed of the outcome of their application in writing. Successful applicants will be informed by Monday 16 December 2024 and grant money will be paid at the beginning of January 2025.
14. All grant awards will be made by bank transfer and successful organisations will be asked to provide bank details. Applicants must confirm that they have a bank account with at least two unrelated signatories OR have the support of a constituted organisation which has agreed to be its banker.
15. All grant awards must be spent within 12 months of receipt, unless otherwise agreed.
16. Successful applicants must agree to take part in any relevant publicity including photography for use in print, online and broadcast media as well as the Hazeley Enterprise Park website.

Hazeley Group Community Grant Application Form 2024

Name of applicant:	
Project name: (if different from above)	
Organisation address:	
Contact name: (Person with overall responsibility for this application)	
Position held in organisation	
Contact telephone number	
Contact email address	
What type of organisation are you?	
If a registered charity, please provide your registration number and date of registration	
How many people are involved in running your organisation / group? (please indicated if they are paid or voluntary)	
Please tick to confirm the following: We confirm that we will not discriminate on the grounds of age, sex, race, disability, pregnancy, marital / civil partnership, sexual orientation, gender reassignment or religious background	

<p>Please describe what it is you want to do with the grant if this application is successful</p>	
<p>How many people will benefit?</p>	
<p>What is the total cost of your project?</p>	
<p>How much grant is being requested from the Hazeley Group Community Grant scheme (maximum £250)?</p>	
<p>Please tell us how you plan to spend the grant, if successful by listing the expenditure items for your project (e.g. volunteer training, hire charges, purchase of equipment etc).</p> <p>The total should equate to the total grant requested</p>	
<p>If we are only able to offer you a proportion of the amount requested could a lesser amount be properly used for the project?</p>	
<p>If the grant is for a specific event, please tell us the date(s)</p>	

<p>Does your project involve work to property? (If yes, please include proof of ownership of property or permission from the owner to carry out works)</p>	
<p>Does your project require planning permission? (If yes, please provide evidence that planning permission has been received)</p>	
<p>If successful, payments will be made by electronic bank transfer. Please tick to confirm the following:</p> <p>We confirm that our organisation has a bank account requiring a minimum of two signatures for each transaction / we have the support of a constituted organisation that has agreed to be our banker</p>	
<p>Please detail any additional information you would like to include to support your application</p>	

Please include the following supporting documents if necessary / available:

- Equal opportunities policy
- Constitution, rule book or set of aims and objectives
- Proof of ownership of property or permission from the owner to carry out works
- Evidence that planning permission has been received
- Copies of two recent quotes for goods or services over the value of £250

I declare on behalf of the organisation that the information in this form is true and correct.

Signed	
Name (in block capitals):	
Position held within organisation:	
Date signed	

Submit your completed application with supporting documents by 5pm Monday 4 November 2024 to:

community@hazeleygroup.co.uk